

Newspaper directions:

You will be creating a newspaper from the city or school of your choice. The city can be anywhere in the world. You can also choose to do a specialty newspaper for a specific industry.

1. A newspaper usually has two or more columns. In this lesson, you are going to write a two-column newspaper and include the following parts:
 - Title or masthead
 - Date of issue
 - Headlines
 - Image or pictures
 - Five sections
2. Review the options below, and choose the five sections you want to include in your newspaper.
 - Fall sports
 - Club news
 - Lunch menu
 - Upcoming events
 - Board news /Levy news
 - Academic Updates
 - Halloween Costume rules
 - Ad for Cyber café
 - Ad to buy your yearbook
3. Remember to create your “masthead” first (the heading that goes across the top of the page) – then set up your columns. I also used the “line” option in columns.
4. Add textboxes to make your headlines or sections stand out. Add shading to your text boxes – all headlines should have the same look.
5. Write a short original idea for each section.
6. Add clip art- use different text wrapping options
7. Add a page border

Requirements	Points possible	Your points
Use of class time – did you experiment with different options in word to make your newsletter look professional	5	
Proofed – and edited?	5	
5 original articles written	10	
Use of text boxes, shading formatting options	5	
Formatted columns correctly	5	
Clip art and page border	5	
Total	35pts	