

Fun with tabs!

Remember, choose the type of tab you want

Left, right, centered or decimal then click on the ruler where you want the tab.

To modify the leader (the dots in front of the tab) double click the tab in the ruler – choose the tab stop you want to change and add the leader... remember tabs are your friends!

College Shopping Spree

Create a list of 10 items you think a freshman going to college would need for school/dorm – include an estimated cost.

I added a tab at .5 inch and 3 inches for the prices, I used a decimal tab.

Freshman shopping list:

Backpack	\$35.00
Microwave	\$75.00
I Pod	\$100.00
Laptop	\$999.00

Favorite Menu

If you could have your own restaurant, what items would be on the menu and what would the cost of the items? Be sure to use tabs, leaders and Add clip art – make it look good!

Save your files in my drop off folder! – thanks!